

Who is eligible to make a claim?

In order to be eligible for the ESPS payments both employers and self-employed reservists must be able to show that:

- They have an active Australian Business Number (ABN)
- The reservist has completed a Qualifying Period of Defence service within that financial year
- The period of Defence service being claimed for payment under the ESPS is at least five consecutive days in length

For employers:

The reservist has been employed for at least three months by your business

For self-employed reservists:

Your business has been operating for at least twelve months and

Your business provides your, (as a self-employed reservist) principal source of income or principal source of employment

The term 'principle source of income' means that your business provides you more income than any other source. 'Principal source of employment' means you spend more working hours in your business than any other employment.



More information:

 1800 DEFENCE (1800 333 362)

 YourCustomer.Service@defence.gov.au

 www.reserveemployersupport.gov.au



AUSTRALIAN
DEFENCE FORCE



AUSTRALIAN DEFENCE FORCE
RESERVES AND EMPLOYER SUPPORT

THE EMPLOYER SUPPORT PAYMENT SCHEME



1800 DEFENCE

www.reserveemployersupport.gov.au

What is the Employer Support Payment Scheme?

The Employer Support Payment Scheme (ESPS) provides financial assistance to employers of reservists and to self-employed reservists, when the reservist is away from their civilian workplace on eligible periods of Defence service.

ESPS is administered by the Australian Defence Force Reserves and Employer Support (ADFRES) team.

For employers of reservists in full-time roles (35+ hours/week), ESPS payments are made at a set weekly rate equivalent to the Full-Time Adult Average Weekly Ordinary Time Earnings.

A pro-rata payment amount may be made for a part-time employee.

Typically, casual employment is not eligible for ESPS payments, but may be treated as part-time employment if demonstrably regular and reliable.

For employers of medical, dental, nursing, or allied health officers, or self-employed reservists in these fields, higher levels of ESPS payments may apply.



Payments are made to the business, for the benefit of the business, however there are no restrictions on how a business or self-employed reservist can use these payments.

How do I make a claim?

All claims must be made within six months of the first day of Defence service seeking to be claimed.

ESPS claims can be made through the ADFRES website.

In order to make a claim, you will need to use your

Digital Identity and Relationship Authorisation Manager tool.

Digital Identity includes myGovID (which is different to myGov)

Visit the website below for more information:

www.reserveemployersupport.gov.au



What is a Qualifying Period of Defence Service?

A Qualifying Period is made up of up to two weeks of eligible service during a financial year. Some conditions may apply, so please contact ADFRES for more information.

A week is defined as a minimum of five full consecutive days worked, up to a maximum of seven full consecutive days.

Some examples:

1. A reservist renders twelve consecutive days of Defence service. Days one through seven may satisfy one week of the Qualifying Period and days eight through twelve may complete the two week thus completing the two week Qualifying Period for that financial year.
2. A reservist renders seven days of consecutive Defence service. Days one through seven may satisfy week one of the Qualifying Period, however days eight through eleven (four days) may satisfy 0.8 of second week. As a result the two week Qualifying Period is NOT completed.

If seven full consecutive days are worked, a new week will begin on the eighth consecutive day

If five or six full consecutive days are worked, and there is a break of service for one or more days, then a new week will begin on the next full consecutive day worked.